



## Enrollment Checklist: 2024-2025

### Required Forms:

- \_\_\_\_\_ Family Information Form (1 per family)
- \_\_\_\_\_ Church School Enrollment Form (1 per child)
- \_\_\_\_\_ Request for School Records Form (1 per child)  
(not required for re-enrollment)
- \_\_\_\_\_ Parent Confirmation Form (1 per family)
- \_\_\_\_\_ Birth Certificate (please do not send an original)
- \_\_\_\_\_ Court Document (proving guardianship, if required)

### Fees Included:

- \_\_\_\_\_ Early/ Re Enrollment Fee: \$75.00 annually- per family (May 1st - July 15<sup>th</sup>)
- \_\_\_\_\_ Enrollment Fee: \$85.00 annually – per family (July 16<sup>th</sup>- April 30<sup>th</sup>)
- \_\_\_\_\_ Add additional child Mid-Year Fee: \$15.00

**All fees are due and payable at the time of enrollment.**  
**We do not accept payment plans. Fees are not prorated, or refundable.**  
Late fees are \$25.00 for RE-enrollments that are not received  
in the office by August 15.